

HOUGHTON PTO GENERAL MEETING

October 12, 2009

ATTENDEES:

Board: Dawn Ducca – President, Collette Marsh – 1st VP, Katie Graves – Treasurer, Danielle Holloway – Secretary, Cindy Munday – volunteer coordinator
Members: Sharon Nicola, Nancy Zebrowski, Lorri Cutler, Kathy Baars

The meeting was convened at 7:30 p.m.

- I. Approval of minutes for last month was proposed by Danielle and seconded by Dawn. The minutes were approved with a unanimous vote.
- II. Treasurer's Report
 - A. We discussed the amounts and updated the budget for the 2009-2010 school year and the fact that we are only a few hundred short of balancing. Cindy discussed how she is trying to get Borders or Barnes and Noble to sponsor our March is reading month so this may save us a few hundred dollars.
- III. Guest Speaker – Sharon Nicola:
 - A. Sharon discussed the Leaping to Literacy program; who volunteers, how the program works and how it helps children.
- IV. Committee Reports for future events:
 - A. Fall Fundraiser – Katie is still getting orders in but we look like we are going to do okay this year. Final amounts will be given once all orders have been received.
 - B. Grandparent's Day – Grandparents Day will be held on October 23rd for an am and pm session. Looks like everything is running smoothly, we are just going to need to purchase some ribbons.
 - C. Houghton T-shirt sales – We currently have approximately \$800.00 in revenue. Orders will take approximately 4-6 weeks for delivery, probably by Thanksgiving.
 - D. Basketball Jones – October 27th, no PTO volunteers are needed, but are welcome to come and watch the show. Assemblies will be at 10:30 and 2:00 and last approximately 45 minutes.
 - E. Domino's Pizza Night - Flyers will be coming out soon. Houghton's fundraising day is the last Tuesday of the month and we are only doing it once a month.
 - F. Book Fair- things are coming along smoothly. We will be getting the email out soon requesting volunteers and the letters will be going home approximately 1 – 2 weeks before the bookfair.
 - G. Zippy Auto Wash- fundraiser will be held mid November through mid December. Flyers will be picked up shortly.
 - H. Silent Auction – We will try to get a coordinator and set up different baskets set up for the Silent Auction to be held at the Spring Book Fair.
 - I. Holiday Shop – This will be held the first Friday evening and Saturday morning in December with set up on Thursday evening.
- V. Questions - none
- VI. Meeting was adjourned.